

Customer Service Representative - Service advisor

Stuarts Truck & Bus, Hill Barton Business Park, Sidmouth Road, Exeter, EX5 1DR

Are you an enthusiastic, Customer Service Representative or Service advisor looking for a new challenge? Interested in advancing your career with a successful family-run Volvo Truck and Bus dealership that values people?

The Benefits

- Salary of £26,000 - £28,000 DOE
- Free gym membership
- On and off site training when required

The Role

As a Customer Service Representative, you will be responsible for building and maintaining strong customer relationships. This important and varied role will see you working with the team to support us in giving the premium service our customers rely on.

Working closely with the team, you will also be responsible for:

- Pre-planning of service bookings
- Liaising with customers with on-going works
- Assist with campaign and recall bookings
- Manage Connected truck maintenance alerts
- Signing off of paperwork
- Working as a team and support your colleagues

The Hours

40 hours per week (we are flexible if less hours wanted)
working late shift
3pm till 11pm Ideally
5pm till 11pm minimum
Monday to Friday

About You

We are looking for someone who enjoys working as a team and excels in communication and interpersonal skills. The ability to form professional relationships quickly with a background in customer service.

The Company

Founded in the 1940s, Stuart Partners has gone from the humble beginnings of a family-run business to a main Volvo Truck and Bus dealership handling premium products. We now run three Volvo dealerships in Exeter, Plymouth and Cornwall.

Apply now

If we sound like a good fit, please apply via email or phone to Ryan Stuart:



01395 232800



ryan@stUARTS.co.uk